Worthington Kilbourne High School Band Boosters
1499 Hard Road Columbus, Ohio 43235

Deposit Description Form

Give completed form to Financial Secretary.

Submitted by: _____ Phone: _____
Committee Chair

Co-Counter: _____ Date: _____
(if required)

CASH: Cash must be counted by two unrelated adults, one of whom is the committee chair.

Committee / Reason:	Currency:	Coin:	Total:
	$	$	$
	$	$	$
		Subtotal Cash:	$

Attach printed calculator receipt.

CHECKS:

Committee / Reason:	Payer Name:	Check Number:	Check Amount:
		#	$
		#	$
		#	$
		#	$
		#	$
		#	$
		#	$
		#	$
		#	$
		#	$
		#	$
		#	$
		#	$
		Subtotal Checks:	$

☐ Check here if funds are attached.

☐ Check here if you made a bank deposit.

TOTAL DEPOSIT : $ _____
(Cash + Checks)

To be completed by Financial Secretary (Please do not mark in this area.)

Date form received by Fin Secty: _____ Deposit Amount: $ _____ Deposit Date: _____