

This is an excerpt from the Band Boosters Standing Rules explaining the Donna Johnston Assistance Fund.

#### VIII. DONNA JOHNSTON ASSISTANCE FUND

1. Purpose. To assist disadvantaged band students with the expenses associated with participation in the WKHS band.
2. Funding is through direct donations and unclaimed monies remaining in a student activity account.
3. Eligibility. Students enrolled in the Federal free and reduced lunch program are eligible to request assistance through this fund. Other students may submit an eligibility application to the Director of Bands. Applications will be reviewed and eligibility determined by the Executive Board. Eligibility will be assessed at least annually or sooner if the family's financial conditions change.
4. Fraud. If information provided on an eligibility application is proved to be or suspected to be fraudulent, it will be left to the discretion of the Executive Board to pursue the matter with legal action.
5. Allowed uses of Donna Johnston Assistance Funds will be the same as those listed above for the use of Student Activity Account Funds.
6. Awards. Eligible students may request financial assistance using a request form. The Director of Bands will review the purpose of the request, approve, sign, and forward it to the Treasurer. Checks shall be written directly to the store, vendor, teacher, or other approved payee indicated on the request form. Checks can be written to reimburse the student or family member with appropriate documentation of the expense.
7. Annual Cap. There shall be a maximum award of **\$500** per student per school year.



